

AGENDA MEMORANDUM

VILLAGE OF RUIDOSO

TO: Mayor Donaldson
and Village Councillors

FROM: Alan Briley, Village Manager *AB*

DATE: January 23, 2002

RE: Engineering Services
Contract with Molzen Corbin and Associates for RWWTP

<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	REGULAR ITEM
<input checked="" type="checkbox"/>	CONSENT ITEM
<input type="checkbox"/>	UNFINISHED BUSINESS
<input type="checkbox"/>	REPORTS
<input type="checkbox"/>	BOARDS/COMMISSIONS
<input type="checkbox"/>	INFORMATIONAL

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In November, the Villages of Ruidoso and Ruidoso Downs authorized the solicitation of an RFP for engineers to help the Villages in upgrading the Regional Waste Water Treatment Plant. RFP's were accepted in December, and a selection committee made up of Mayors, Managers, and Councilmen from each Village.

The firm of Molzen Corbin and Associates were selected to work with and the committee authorized the managers of the two villages to negotiate a contract. You will find attached a copy of the agreement that was reached.

In summary, the first part of the agreement is a not to exceed \$40,000 for working with the Villages to work on amending, or at least getting extensions to the NPDES (discharge) Permit. The second part of the contract is for the engineer to develop a facilities plan. This facility plan will include the expansion to include doubling the capacity of the plant, working in the phosphorous plan and working on other solids handling processes. This part of the plan will be for a not to exceed amount of \$110,000. Other parts of the contract will be for the actual design of phosphorus removal and solids handling. The fees for this will be negotiated after the facilities plan is completed and the actual work is defined as to what needs to be done.

Funds are available in the RWWTP reserve fund. This fund is comprised of a 15% charge that is added to each of the Villages bills that are charged for their discharge into the system. The fund is set up with funds from Ruidoso and Ruidoso Downs in proportionate funding based upon the amount of discharge they each have going into the plant.

Staff recommends the approval of the Engineering Services Agreement with Molzen-Corbin.

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CONTRACTING AGENCY:
the Village of Ruidoso and the Village of Ruidoso Downs

FISCAL AGENT:
Village of Ruidoso, New Mexico

ENGINEER:
Molzen-Corbin & Associates, P.A.

PROJECT:
Wastewater Treatment Plant Improvements

STANDARD FORM OF AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES

Prepared by

ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

and

Issued and Published Jointly By

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